RULES FOR THIRD CYCLE EDUCATION AT THE FACULTY OF HUMANITIES

Decision maker Faculty Board of Humanities
Administrator Mikael Strömberg
Date of decision 17/10/2019
Period of validity From 01/11/2019 until further notice
Summary These Rules replace the Rules previously decided in: Ref. no. V 2017/994
Supervision and seminars

Minimum level supervision hours
The Faculty Board has established a minimum level of supervision amounting to 320 working hours in clock hours for the whole of the study programme. Besides hours for meetings with the doctoral student, these hours include the necessary work before and after meetings.

Supervisor faculty
There is to be an active supervisor faculty at each department that holds regular meetings at least once per semester.

Seminars
During the study programme, it is assumed that the doctoral student will participate in the department’s research environment and will present their thesis work at seminars or the equivalent thereof on at least four occasions during the study programme.

Final reading – Final seminar
Before the doctoral student applies to defend their thesis, a preliminary version of the thesis manuscript is reviewed at a Final seminar and/or by external experts (who may not be the doctoral student’s supervisors). The head of department is to certify that the thesis manuscript has been subject to this kind of review in the application to defend the doctoral thesis.

Thesis and its defence – Examing committee
In addition to the University’s rules regarding the composition of the examining committee, the members of this committee must all hold the qualifications required for appointment as a docent/reader and at least one member of this committee ought to be a professor. When appointing the members of the examining committee, care should be taken to ensure as even a gender distribution as possible. The members of the examining committee must not have participated as designated reviewers at the Final seminar or Final reading.

The members of the examining committee are to be informed that if, during their preparatory work, they identify serious shortcomings in the thesis to the extent that it might be failed, he or she ought to notify the Dean and the Chair for the thesis defence no later than 10 days before the scheduled day of defence of the doctoral thesis.

Licentiate seminar
A Licentiate seminar is announced at least three weeks in advance through publication in the Department’s calendar. The calendar entry must also describe how to access the licentiate thesis.

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1 Rules for third cycle studies at the University of Gothenburg – doctoral student rules (V 2018/603) 16.10: “.../ The examining committee shall include at least one person who does not hold a position at the University of Gothenburg. .../ Not more than one of member of the examining committee may be from the doctoral student’s home department/equivalent. Persons who have served as the doctoral student’s supervisor may not serve on the examining committee for that student. The aim is a balanced representation of women and men on the examining committee.”
Compilation thesis

In the same way as for a monograph thesis, an overall assessment is made of the scholarly quality of a compilation thesis. If the author has produced a scholarly work that together with the course component meets the qualitative targets for the Degree of Doctor or Degree of Licentiate (see the syllabus), the doctoral thesis/licentiate thesis can be submitted for defence. A compilation thesis normally consists of three to five works which may include scholarly articles, conference contributions and/or book chapters, as well as an introductory chapter that clarifies the overall contribution to scholarship made by these works.

Publication status
For the Degree of Doctor, one or some of the works must be published or accepted for publication in peer-reviewed journals or equivalent, such as a publicly reviewed licentiate thesis or peer-reviewed conference contribution and/or book chapter.

Introductory chapter
The introductory chapter consists of a summary of the doctoral student’s project and the results achieved along with a more detailed description of the background, research questions, the findings and their significance. The introductory chapter may also be written as a review article. Where co-authored works are part of a compilation thesis, the introductory chapter must describe the doctoral student’s contribution to these works.

Language
The language used for writing the introductory chapter is chosen by the doctoral student. Where the thesis is written in Swedish, it is to include a summary in English. If the thesis is written in a language other than Swedish, it is to include a summary in Swedish.
# Other policy documents governing third cycle studies

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See also the Administrative procedure for notifying deviations from the University of Gothenburg local study rules and other policy documents for the Faculty of Humanities.